

## Hope Home Program Agreement

The First United Presbyterian Church, Winterset operates the Hope Home Program to provide homeless families living in Madison County with shelter, life and employment skills, and most importantly, Hope for the future. As a participant of the Hope Home Program, there are certain things you can expect from us and certain things we expect and require of you. This agreement spells out those expectations and requirements.

Hope Home is to be your home. As such, you should treat it with the same care any person would care for their home. We expect and you agree that you will do all of the following:

1. Pay program costs in the amount of 30% of your previous month's earned income on or before the 10th of each following month
2. Provide us evidence of your monthly earned income to allow us to calculate your program costs
3. If for some reason you are unable to pay the required amount, you should, prior to the 10th of the applicable month, apply to Family Care Team for a financial hardship waiver
4. Use your home in such a way as to prevent damage to the home and its fixtures and furnishings
5. Use water, electricity, and other utilities in a reasonable and responsible way
6. Report any accidental damage to us as soon as possible
7. Notify us immediately of any sign of water leaks, clogged drains, bowed or cracked walls, sagging floors or ceilings, broken windows, leaking water heater, natural gas odor, furnace not working, or any other damage that poses a risk to you or to the home
8. Keep your home clean and free from accumulations of trash
9. Maintain the yard and exterior of the home in a manner similar to other homes in your neighborhood. This includes mowing the grass, raking leaves, and removing snow from walkways and driveways in accordance with the then current city ordinances
10. Protect all keys to your home from loss or theft and report any loss or theft to us immediately
11. Not smoke in your home
12. Not bring or keep a weapon including a gun, cross bow, explosive device, etc. in the home or allow a weapon to be brought into the home
13. Not conduct or allow any illegal activity to occur in your home or anywhere else on the property
14. Not operate a business from your home without our written permission
15. Not sell, trade, barter, or remove any item in or which is a part of your home
16. Not make any alterations, additions, or improvements in or to the home without our written permission
17. Except for occasional, temporary, short term guests, not allow any other person(s) to occupy your home
18. Not lease or rent your home to any other person, business, corporation, or other entity

19. Not place items such as diapers, sanitary napkins, tampons, children's toys, wads of toilet paper, balls of hair, grease, oil, table scraps, clothing, rags, sand, dirt, rocks, newspapers or other inappropriate items into any toilet or drain
20. Allow us or others authorized by us to enter your home at reasonable times and with reasonable notice for the purpose of inspections or repair of the home except in emergency situations in which you shall allow us immediate entry and access to your home
21. Not keep any pet in the home
22. Participate fully your personalized Collaborative Approach to Reach Independence (CARI) program
23. Upon completion of the CARI program or eighteen months whichever is sooner, leave the home taking with you all your personal possessions and property, return all keys to us, and leave the home clean and in good repair. Any item left in the house after you have vacated the premises will be considered abandoned property and may be disposed of in any manner, including being placed in the trash. You will be considered to have vacated the premises if you are absent from the house for longer than 10 consecutive days, unless you provide notice prior to your being absent.
24. Regularly participate in church services and activities at the church of your choice

You can expect us and we agree to do all of the following:

1. Provide you with an individualized Collaborative Approach to Reach Independence (CARI) program which includes a home that is clean and in good repair
2. Treat you and your family with respect, love, and grace
3. Provide you with two set of keys to your home
4. Provide you with the furnishings, appliances, and other basic items needed to live in your home with the exception of food, clothing, and personal supplies
5. Pay for or assist you in applying for assistance to pay utilities, with the exception of cable or satellite service, and trash removal costs monthly

Violations of this agreement may result in termination from the Hope Home Program.

Violations shall be categorized based on seriousness as follows:

High seriousness: Rules 7, 12, 13, 15, 16, 18, 20, 22

Medium seriousness: Rules 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 14, 17, 19, 21, 23, 24

Violations of High seriousness rules shall result in immediate termination from the Hope Home Program and you will be required to vacate Hope Home within 3 business days

Violations of Medium seriousness rules shall be handled as follows:

First violation: Verbal warning and requirement to participate in teaching session on the applicable rule

Second Violation: Written warning and requirement to participate in teaching session on the applicable rule

Third Violation: Written warning, participation in teaching session on applicable rule, participation in written behavior contract

Fourth Violation: Immediate termination from the Hope Home Program and you will be required to vacate Hope Home within 3 business days

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Signature of Hope Home Program Director

\_\_\_\_\_  
Printed Name of Client

\_\_\_\_\_  
Printed Name of Hope Home Program Director